



Sedlescombe Parish Council

To: All Parish Councillors

You are hereby summoned to attend the Meeting of the Parish Council on Tuesday 20th December 2022 at Sedlescombe Village Hall, CR2 at 19:00 when it is proposed to transact the following business.

Council Meeting Agenda

Signed: Jackie Scarff

Clerk to Sedlescombe Parish Council

07531 065469 / clerk@sedlescombe.org.uk

Item	Agenda Item (C22.)	
46	To receive and accept apologies & reasons for absence(LGA 1972 s85 (1))	
47	<p>Interests in accordance with the Localism Act 2011 and the Parish Council Code of Conduct.</p> <p>i To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.</p> <p>ii To grant any requests for dispensation as appropriate.</p> <p>Reminder any changes to register of interests should be notified to the clerk immediately.</p>	
48	<p>To Welcome Rother District Councils Environment Strategy Manager.</p> <p>i To discuss matters in relation to the climate emergency, Biodiversity and other areas covered under the environment strategy.</p> <p>ii To consider whether Sedlescombe Parish Council will declare a climate emergency and agree any actions required.</p>	
49	To receive questions from members on reports from the District and County Councillors	
50	<p>Public participation session re matters on the Agenda at the Chairman's discretion.</p> <p>Two questions have been submitted to the clerk with a request that they go on to the agenda</p> <p>i. 'Are the members of Sedlescombe Parish Council aware of what Jackie Scarff said at the Rother Planning Committee meeting on 21.7.22. in relation to Planning Application RR/2022/840/P (land at Beech Farm) when they had agreed at their Parish Council meeting on the 11th May 2022 not to comment?'</p> <p>ii. 'Where are the written minutes of any discussion/s that occurred between Jackie Scarff and other Parish Council members firstly with regard to awarding the delegated powers that she had in order to speak and secondly agreeing to what was said- on behalf of the Parish Council?'</p>	
51	To consider the minutes of the full council meeting 18 th October 2022 for confirmation and signing as a true record.	
52	<p>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</p> <p>'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p>	
53	To hear a request from Sedlescombe Restholme Trust for funding and agree any actions required.	

<p>54</p>	<p>Planning To consider the following planning applications received and resolve to submit comments where appropriate. RR/2022/2690/P Land at Beech Farm, Hawkhurst Road, Sedlescombe TN33 0QS Demolition of storage building and roadway and construction of a carbon negative live work unit, parking and restricted curtilage. Landscape and biodiversity enhancements to the wider site and new access to the B2244. Stopping up of access to the northern boundary of the site.</p> <p>RR/2022/2677/L The Post Office, The Green, Sedlescombe TN33 0QA Proposed replacement of existing timber sash windows (single glazed) with new timber sash windows (conservation slimline double glazed) to a Grade II listed building.</p> <p>To discuss the Church Hill Farm planning application in regard to traffic Calming Measures.</p>	
<p>55</p>	<p>To hear an update from the Sports Executive Committee and agree any actions required.</p>	
<p>56</p>	<p>Highway Matters</p> <ul style="list-style-type: none"> i To receive an update and agree any actions required. ii To receive the Feasibility Study from East Sussex County Council iii To receive feedback from STAG, including recommendations and agree any actions required. iv To recommend that the clerk strive to obtain estimates before the tender process. v To agree that the Tender document be written by an appropriate professional and agree any actions required. 	
<p>57</p>	<p>To discuss the councils project priority list, particularly in regard to CIL spend and agree any actions required.</p>	
<p>58</p>	<p>To receive for review with a recommendation for adoption the following policies Sedlescombe Parish Councils Complaints Procedure due to an updated Legal Topic Note from NALC Nov 2022. Financial Regulations – an update to regularise delegated spend amounts. Council’s Publication Scheme Council’s Data Protection Policy. Councils Equality Policy. Dispensation Procedure</p>	
<p>59</p>	<p>To discuss and agree any priorities to be given to the PCSO’s</p>	
<p>60</p>	<p>To present the current outstanding resolutions and agree any actions required.</p>	
<p>61</p>	<p>Finance and Audit</p> <ul style="list-style-type: none"> i To receive the monthly statement of accounts to 30th November 2022 ii To receive the bank reconciliation to 30th November 2022 iii To consider for approval invoices received. iv To receive a report from the finance committee regarding the budget to date and proposed budget for the forthcoming year. v To receive the recommended precept for the forthcoming year and agree any actions required. vi To receive a report from the external auditor and agree any actions required. 	
<p>62</p>	<p>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</p> <ul style="list-style-type: none"> i Red Barn Field ii Monthly Meeting with the PCSOs iii Sedlescombe Jobs Network 	

63	Date of next meeting. To note the date of the next Full Council meeting is Tuesday 17th January 2023 at 7pm CR2. To note the date of the next Finance Committee meeting is Tuesday 21st February 2023 at 7pm CR2	

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record.

Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.